



APFF Caucus Meeting

10 August 2015

07:30-08:30 AM

East Tower Boardroom, Sofitel Melbourne on Collins
Melbourne, Australia

AGENDA

Draft as of 8 August 2015

Note: Light breakfast will be available at the meeting venue function room for participants.

07:30	ITEM 1: <u>CALL TO ORDER AND OPENING REMARKS</u> <ul style="list-style-type: none">■ Call to order – <i>APFF Chair (Mr. Hiroyuki Suzuki)</i>	Papers/Presentations: None
07:35	ITEM 2: <u>OVERVIEW OF PROGRESS OF 2015 APFF WORK PROGRAM</u> <ul style="list-style-type: none">■ Overview of recent achievements, upcoming activities, outreach to APEC fora and 2015 timelines - <i>APFF Coordinator (J.C. Parreñas)</i>	Papers/Presentations: 2-A: 2015 APFF Work Program: Overview of Progress (<i>Office of the APFF Chair</i>)
07:45	ITEM 3: <u>DRAFT 2015 APFF REPORT</u> <ul style="list-style-type: none">■ Overview of draft 2015 APFF Report - <i>APFF Coordinator</i>■ Discussions	Papers/Presentations: 3-A: Draft 2015 APFF Progress Report (<i>Office of the APFF Chair</i>)
08:05	ITEM 4: <u>PREPARATION FOR THE APFF MELBOURNE SYMPOSIUM</u> <ul style="list-style-type: none">■ Overview of the agenda for the APFF Melbourne Symposium - <i>APFF Coordinator</i>■ Discussions	Papers/Presentations: 4-A: Melbourne APFF Symposium Agenda (<i>Office of the APFF Chair</i>)
08:15	ITEM 5: <u>APFF COMMUNICATIONS STRATEGY</u> <ul style="list-style-type: none">■ Introduction – <i>APFF Chair</i>■ Discussion	Papers/Presentations:
08:25	ITEM 6: <u>CONCLUDING REMARKS</u> <ul style="list-style-type: none">■ Concluding remarks - <i>APFF Chair</i>	Papers/Presentations: None
08:30	END	